

Boho Manor Evacuation Plan

Purpose

The purpose of the Boho Manor Evacuation Plan is to ensure the safety of all guests, employees, and visitors during emergencies such as fire, flood, or other hazards. This plan outlines evacuation procedures, designated routes, and assembly points.

1. Emergency Contacts

- Emergency Services (Fire/Police/Medical): 911
- Property Manager Contact: [Insert Name & Number]
- Evacuation Coordinator: [Insert Name & Number]

2. Emergency Alarms

- Fire alarms are located throughout the premises and are activated manually or automatically.
- Upon hearing the alarm, all individuals must immediately follow evacuation procedures.

3. Evacuation Routes

Indoor Areas:

1. Evacuate through clearly marked exit signs.
2. Use the nearest safe exit route; avoid elevators.
3. Follow directional arrows leading to the exits.

Outdoor Areas:

1. Proceed to the designated assembly point.
2. Use pathways and avoid obstructed or hazardous areas.

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Key Exits:

- Dining Area: Exit through the north and east exits.
- Main Building: Use the stairwells and follow the green arrows to the assembly point.

4. Assembly Point

- The assembly point is located near the parking area on River Boulevard, as marked on the evacuation map.

5. Evacuation Responsibilities

Evacuation Coordinator:

- Ensure that all occupants have evacuated.
- Liaise with emergency responders.
- Conduct a headcount at the assembly point.

Employees:

- Guide guests to the nearest exit.
- Assist individuals with disabilities or special needs.
- Close doors behind you when exiting (do not lock).

6. Special Procedures

For Disabled Individuals:

- Evacuate using accessible routes.
- Employees must assist as needed and notify the Evacuation Coordinator.

For Hazardous Materials:

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- Avoid carrying hazardous materials during evacuation.
- Notify emergency responders about the location and type of materials.

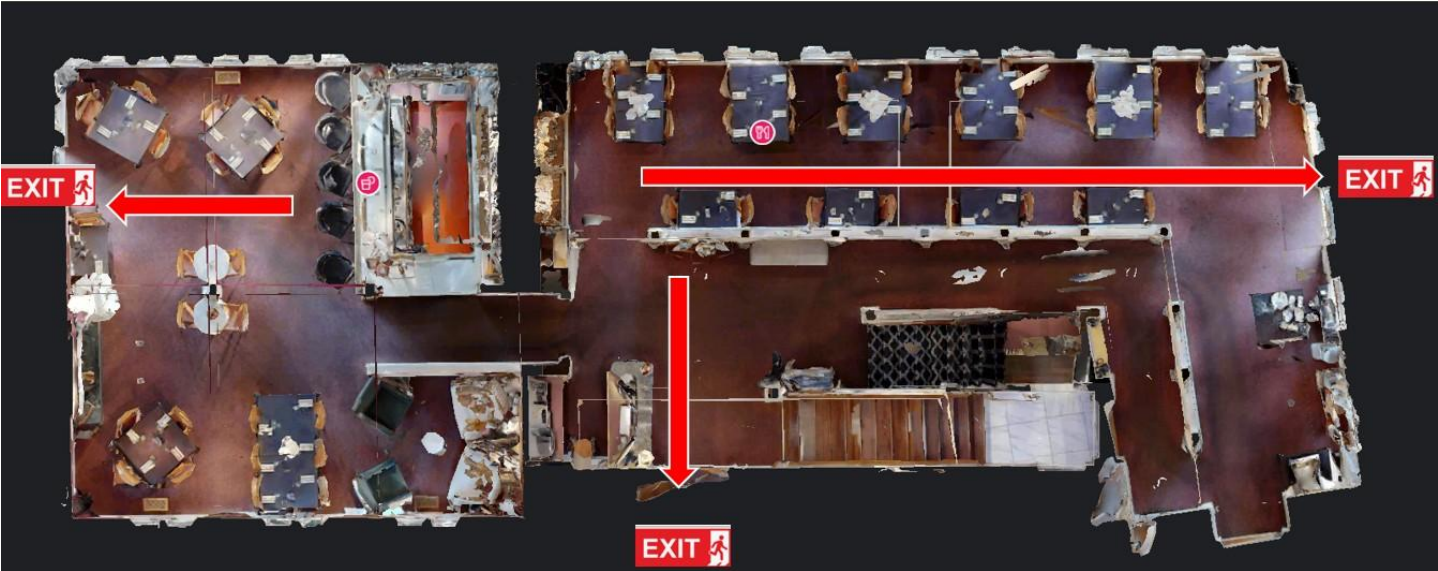
7. Post-Evacuation

- Do not re-enter the building until cleared by emergency personnel.
- The Evacuation Coordinator will ensure proper headcounts and documentation.

Evacuation Maps:

Below are visual representations of the evacuation routes, including indoor and outdoor pathways to the assembly point.

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